

YOUTH SPORTS COACHES AND TEAM PARENTS

The following steps **MUST** be taken to participate in a City of Hampton Parks and Recreation Department youth sports program as a coach or a team parent:

Coaching Age Requirement: All head coaches must be at least 21 years of age, and all assistant coaches must be at least 18 years of age.

NYSCA: all youth football coaches must be NYSCA certified before they are allowed to coach. Team Parents are not required to obtain NYSCA certification. Clinic dates will be determined at the pre-season commissioner meeting if there are at least 10 coaches that will attend the clinic. Online clinics are available at anytime throughout the year at the NYSCA website www.nays.org. The cost of certification is \$20.00 per coach and must be check or money order made payable to: NYSCA if they attend a clinic through the Athletic Division. Coaches may also pay online a cost of \$25.00 to NYSCA to attend an online clinic. NYSCA membership must be renewed each year. The cost of renewal is \$20 and can be done through the NYSCA website or by submitting check or money order made payable to: NYSCA to the Athletic Division.

Background Check: all youth football coaches and team parents must submit to a national criminal background check which will be performed by SSCI. The CBC consent form as well as the background check policy can be obtained from the Athletic Staff or on the Athletic Division website www.hampton.gov/athletics. All applicants will be required to come to the Athletic Division and present a legal photo ID before submitting their paperwork. The Athletic Division is open Monday – Friday 8am until 4:30pm. The Athletic Division will have extended hours on Wednesdays 5pm -7pm for a very limited basis upon the request of the Board of Commissioners. The cost of the CBC is \$17.50 and must be check or money order made payable to: SSCI. The CBC will not be processed until payment has been submitted to the Athletic Staff. The check will normally take 3-5 business days. All CBC should be submitted before the coach is allowed to attend practices. Once practices begin background checks will be submitted every Thursday. CBC will be completed on an annual basis.

Photo ID Badges: all youth coaches, team parents, commissioners and even board members that plan on standing on the sideline of any game will need to have a photo ID badge. The ID badge is \$6 per person. Checks or money orders should be made payable to: Lonestar Badge & Sign Inc. A photo must be submitted via email or on a CD to the Athletic Staff. The photo should be taken from the chest up and on a solid background preferably a light colored surface. Badges will not be submitted to get created until after payment has been received by the Athletic Staff. Badges take 7-10 business days once payment and photo has been received by Athletic Staff. Badges will only be handed out once background checks and NYSCA have been completed (if applicable). No one will be permitted on the sideline without a photo ID badge. Photo ID Badges will be valid for one year and must be purchased every year.

Rules and Regulations: are updated prior to the start of the season by the Board of Commissioners and the Athletic Division Staff. The rules will be posted on the Athletic website once they have been finalized. Each coach should make sure they read over and understand all the rules.

Coaches Uniforms: Coaches must wear similar uniform shirts or a shirt and tie. Coaches' uniforms must be different than apparel worn by parents and spectators with that association. Coaches are not allowed to wear shirts with any vulgar or graphic writing or pictures. Basketball coaches are not allowed to wear hats or do-rags while coaching inside the Boo Williams Sportsplex. Coaching badges must be worn around the neck at all times; no coach will be allowed on the sideline without a coaching badge.